**JOB OPPORTUNITIES**

Director of Development for the Diocese of Cheyenne: The Office of Development promotes the mission of the Diocese by managing, coordinating and enhancing diocesan fund-raising efforts. The Office of Development leads fundraising and development efforts for the Diocese of Cheyenne by educating parishioners and donors on the financial support needed for the diocese's mission and programs, and by coordinating the annual appeal, capital campaigns, planned giving, etc. Responsible for budget and management of the office. Provides leadership to various departments and ministries on fundraising. Submit an Application, Letter of Interest and a Resume by mail, e-mail, online, or in-person by July 8, 2019 for any of the openings to: Tammy Skala, Human Resource Director, Diocese of Cheyenne, 2121 Capitol Ave, Cheyenne, WY 82001, tskala@dioceseofcheyenne.org. Tel.: 307-638-1530. Find all information online: www.dioceseofcheyenne.org/employment.html

St. Anthony Tri-Parish School is accepting applications for a Business Services Director. This position is responsible for planning, developing, implementing and overseeing systems and procedures to improve the fiscal efficiency and soundness of St. Anthony Tri-Parish Catholic School as well as the effective management of the school’s financial resources. GAAP knowledge and minimum 5 years accounting experience required. Salary commensurate with experience. Interested individuals may contact the school at 234-2873 for information on how to apply. Transcripts, resume, and application with references required. Application deadline Monday, July 1st.

**Teaching Opportunities**

St. Anthony Tri-Parish School has two teaching openings in the following grades: All Day Pre-school and 2nd grade.

Pre-School Candidate must hold a Bachelor’s degree in Elementary Education, an endorsement in Early Childhood, and hold a Wyoming Teaching Certificate. Experience and Catholic preferred.

2nd Grade Candidate must hold a degree in Elementary Education. One responsibility of the 2nd grade teacher is to prepare students for 1st Reconciliation and 1st Communion. Candidate must be a practicing Catholic. Experience preferred.

Both candidates must be able to work in a vibrant Catholic environment, support the tenets of the Church, contribute to a team approach environment, and must love children.

Interested individuals may call the school at 234-2873 for information on how to apply. Transcripts, resume, and application with references required. Application deadline Monday, July 1st.

Michelle Leyba
Administrative Services Director
St. Anthony Tri-Parish School
1145 W. 20th St.
Casper, WY 82604
307-234-2873